

Children's Tuition Fund EITC/OSTC—FAQ's

Is my company eligible to apply for Education Improvement Tax Credits?

Your company is eligible to apply for EITC credits if the company pays any of the following PA taxes:

- Corporate net income tax
- Mutual thrift institution tax
- Title insurance companies shares tax
- Title insurance premium tax
- Malt Beverage Tax
- Bank and Trust company shares tax
- Subchapter S-corporations and other "pass-through" business entities

How much is the EITC credit?

If approved by DCED, a 90% tax credit is awarded to businesses committing for two years of participation/contribution. A 75% tax credit is approved for one year commitments.

Are donations made to the Children's Tuition Fund also deductible on Federal taxes?

Yes, the Children's Tuition Fund is a 501 (c)3 tax-exempt organization and is eligible for charitable deductions on a business's federal tax return.

How can a business contribute?

- 1. Non-designated donations –**
EITC/OSTC contributions may be donated to CTF General Fund. These contributions are used to provide financial need-based tuition assistance to **all** eligible applicants from PA member schools.
- 2. Designated contributions –**
EITC/OSTC contributions may be contributed with a designation for an approved CTF approved Christian school. These dollars are passed on to the designated Christian school for the sole purpose of tuition assistance.

What percentage of the contribution is retained by CTF?

Only 5% of contributions is retained for administrative expenses associated with the CTF program.

How does my company apply for the Tax Credit?

Application for Education Improvement Tax Credits at www.newpa.com\EITC

Application for Opportunity Scholarship Tax Credit at www.newpa.com\OSTC

When should my company apply?

First year business applications are to apply on beginning July 1 of each year. Credits are very competitive, awarded on a first come basis, and making it necessary to apply **on July 1**.

Second year renewal applications and any business that is coming out of a two-year EITC/OSTC commitment, are to apply between May 15th – June 30th.

Who do I contact with questions regarding making a donation?

Contact the CTF Specialist at Phone: 717.285.3022 Email: CTF_PA@acsi.org



Children's Tuition Fund

Educational Improvement Tax Credit Program (EITC/PKTC)

Overview

Tax credits are awarded to eligible businesses contributing to a Scholarship Organization, or a Pre-Kindergarten Scholarship Organization. Tax credits may be applied against the tax liability of a business for the tax year in which the contribution was made.

A business may receive a tax credit equal to 75% of its contribution to an approved EITC Scholarship Organization that is included on the current list published by the Department of Community and Economic Development (DCED) up to a maximum of \$750,000 per taxable year. The tax credit may be increased to 90% of the contribution made, up to a maximum of \$750,000 per taxable year, if the business agrees to provide the same amount of contribution to an organization for two consecutive years.

For contributions to Pre-Kindergarten Scholarship Organizations, a business may receive a tax credit equal to 100 percent of the first \$10,000 contributed and up to 90 percent of the remaining amount contributed up to a maximum credit of \$200,000 annually.

Eligibility

Businesses authorized to do business in Pennsylvania who are subject to one or more of the following taxes:

Corporate Net Income Tax

Capital Stock Franchise Tax

Bank and Trust Company Shares Tax

Title Insurance Companies Shares Tax

Insurance Premiums Tax

Mutual Thrift Institution Tax

Malt Beverage Tax

Insurance Company Law of 1921

Personal Income Tax of shareholders: S corporations, LLC, LP

Business Application Timeline

- **May 15** – Business applicants who have fulfilled their 2-year commitment and wish to reapply in FY 18/19 to renew their 2-year commitment.
- **May 15** – Businesses who are in the middle of their 2-year commitment.
- • **July 1** – All new businesses including Pre-K business applications.

Applications must be submitted electronically using DCED's Single Application for Assistance. As a service to your business, Children's Tuition Fund can help you by submitting the application on your behalf.

Terms

An approved business must make their contribution to CTF within 60 days of the date of the approval letter. The business is required to submit a copy of their contribution receipt to DCED within 90 days of their approval letter date.

Tax credits not used in the tax year the contribution was made may not be carried forward or carried back and are not refundable or transferable.

For more information contact Children's Tuition Fund of PA

Catherine Long, Children's Tuition Fund Specialist, CTF_PA@acsi.org, 717-285-3022

Catherine is extremely helpful! Don't hesitate to call her.

EITC/OSTC/PKTC Application Worksheet

Complete this Worksheet if Children's Tuition Fund is to file on behalf of Business

Account Information Business applying as for profit only.

Entity Type: Limited Liability Partnership Limited Liability Corporation Partnership S Corporation C Corporation

Federal Employers Identification Number (FEIN) OR SSN: _____

Incorporated in PA? Yes No Business registered in PA? Yes No SAP Vendor? Yes No # _____

Company/Entity Name _____

CEO _____ CEO Title _____

Contact Name _____ Contact Person's Title _____

Contact Phone _____ Contact E-Mail _____

Which Program are you applying for? EITC PKTC OSTC

Enterprise Information Select as many types of enterprises that describe the organization listed above:

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> Advanced Technology | <input type="checkbox"/> Agri-Processor | <input type="checkbox"/> Agri-Producer | <input type="checkbox"/> Authority |
| <input type="checkbox"/> Biotechnology/ Life Sciences | <input type="checkbox"/> Business Financial Services | <input type="checkbox"/> Call Center | <input type="checkbox"/> Child Care Center |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Community Dev. Provider | <input type="checkbox"/> Computer and Clerical Ops. | <input type="checkbox"/> Defense Related |
| <input type="checkbox"/> Economic Dev. Provider | <input type="checkbox"/> Educational Facility | <input type="checkbox"/> Emergency Responder | <input type="checkbox"/> Exempt Facility |
| <input type="checkbox"/> Export Manufacturing | <input type="checkbox"/> Export Services | <input type="checkbox"/> Food Processing | <input type="checkbox"/> Government |
| <input type="checkbox"/> HealthCare | <input type="checkbox"/> Hospitality | <input type="checkbox"/> Industrial | <input type="checkbox"/> Manufacturing |
| <input type="checkbox"/> Mining | <input type="checkbox"/> Other | <input type="checkbox"/> Professional Services | <input type="checkbox"/> Recycling |
| <input type="checkbox"/> Regional and National HQ | <input type="checkbox"/> Research and Development | <input type="checkbox"/> Retail | <input type="checkbox"/> Social Services Provider |
| <input type="checkbox"/> Tourism Promotion | <input type="checkbox"/> Warehouse & Terminal | | |

Project Site Location (your business location) _____

State _____ County _____ Municipality _____

1. Business Tax Year End month and day (MM/DD) _____
2. Company PA Corporate Tax Account ID Number. _____ (if your company structure does not have one, please enter (0000-000))
3. Will the contribution be personal property or services? Yes No
4. This application is for the following commitment: (check one) SO 1 of a 1 Year Commitment (75% Tax Credit)
 PKSO 1 Year Commitment SO 1 of a 2 Year Commitment (90% Tax Credit)
 PKSO 2 Year Commitment SO 2 of a 2 Year Commitment (90% Tax Credit)
5. Dollar amount per year donated through the Tax Credit Program: \$ _____ (check one) EITC OSTC PKTC
6. Tax Credit Amount \$ _____ (Questions 4 & 5 are used to calculate your total tax credit.)

By electronically signing below, you hereby certify that all information contained in this worksheet and any supporting materials for submission to DCED via the Internet are correct and accurately represent the requested information.

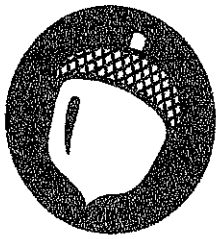
I verify as an authorized representative of this business to hold harmless the ACSI Children's Tuition Fund in the filing of the on-line application, on behalf of this business.

Name of Authorized Representative

Date

The Children's Tuition Fund
Catherine Long
845 Silver Spring Plaza, Ste B
Lancaster, PA 17603
717.285.3022 | childrenstuitionfund.org

Pennsylvania Department of Community and Economic Development
Commonwealth Keystone Building
400 North Street, 4th Floor
Harrisburg, PA 17120-0225
866.466.3972 | newPA.com



Children's Tuition Fund

Business Commitment Form – Please send this form to CTF following the business application to: EITC, OSTC, and PKTC. Submitting this cover sheet allows us to maintain our database and communicate with you about program deadlines and changes, in addition to knowing the contribution designation.

Please print or type

Business Name:	
Contact Name	
Business Address	
Phone Number	
Email	
School Designation	<i>Erie First Christian Academy</i>
Type of Application(s) To Be Submitted? EITC, OSTC, or PKTC	<i>EITC</i>
Is this your First Year Application as a New Business OR are you a returning business to the Tax Credit program?	New Business <input checked="" type="checkbox"/> Returning Business <input type="checkbox"/>
Length of Commitment: One Year <input type="checkbox"/> Two Year <input type="checkbox"/>	If you are a returning business, are you in your: <input type="checkbox"/> 1 st Year of a two year commitment <input type="checkbox"/> 2 nd Year of a two year Commitment

Email/Mail to:

ACEF - CTF
ATTN: Catherine Long
845 Silver Spring Plaza, Suite B
Lancaster, PA 17601
CTF_PA@acsi.org
717.285.3022